

UNPLUGGED CLUB CONSTITUTION

Version 20182019.2

REVISIONS:

1. CHANGED: Phyu Aung as Treasurer, and Kelly Tran as Secretary.
2. DELETED: Article IV You must have been an Unplugged Member the previous school year to apply for an officer position.
3. ADDED: Article V Section 3 In order for a member to perform, they must have attended at least 50% of the club meetings during lunch or after school since they joined.
4. ADDED: Article VIII 1. Ensure officers fulfill their responsibilities and abide the officer contract
5. ADDED: Article IX Officer and Advisor Related - Any officer in violation of the law set by the constitution or any action by an officer that should have a negative impact on the club, shall face disciplinary action that includes, but is not limited to, a warning, conditional probation, relinquishing of officer status, or expulsion from the club at the discretion of the other officers and the club advisor.

Article I: Name

The name of this club or organization shall be the Unplugged Club of Gabrielino High School and may be referred to as "Unplugged."

Article II: Purpose and Goals

The general objectives of this club shall be:

1. To hold music performances using acoustic instruments only, with the keyboard as the only exception
2. To provide an environment where students can share and develop their musical skills
3. To bring people together

Article III: Membership

Section 1: Membership requirements shall include all of the following:

1. Play at least one instrument or sing OR be invested into learning how to play an instrument.
2. A signed contract by the member and their parent/guardian to verify that the Constitution and Club Member Expectations were read and understood.
3. A positive attitude and desire to work with others to make music happen.

If a student satisfies the membership requirements, they can become a member of the club anytime throughout the school year.

Section 2: Responsibilities

1. To demonstrate commitment to the club, members are required to attend at least one of the official weekly meetings unless they have a legitimate reason for not being able to attend.
2. To help with transportation of equipment as well as setup and breakdown for performances.
3. If a club member notices another member violating the constitution, it is their duty to remind them of the laws of it.

Article IV: Officers

Section 1: The leadership team will consist of Kaitlyn Yu as President, Bianca Lua as Vice President, Phyu Aung as Treasurer, and Kelly Tran as Secretary.

Section 2: The club will be organized with the following structure:

- All officers must:
 - a. Attend both the lunch and the after school club meetings
 - b. Oversee the club's operations and ensure that this constitution is followed
 - c. Ensure that club meetings are organized and make an effort to ensure that all members are involved.
 - d. Being a constant example of what "making music" looks like
 - e. Help with promoting club meetings and events
 - f. Setting up all needed equipment for performances
 - g. Communicate with each other and the club advisor
 - h. All officers must receive approval from the club advisor before using or submitting club-related materials.
- President:
 - a. Establish performance dates with ASB
 - b. Filling out and submitting materials for club operations
 - c. Assist other officers with their tasks
- Vice President
 - a. Make a weekly agenda to present at club meetings
 - b. Establish weekly bulletin notice of club meetings
 - c. Assist other officers with their tasks
- Treasurer:
 - a. Manage the club budget and purchasing requests
 - b. Handle fundraiser aspects
 - c. Assist other officers with their tasks
- Secretary:
 - a. Record minutes and attendance at each meeting
 - b. Assist other officers with their tasks

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Section 3: Officers shall be appointed in spring semester and shall take office when the following school year starts. All of those applying for a cabinet position must fulfill the requirements outlined in the application. Every officer shall be selected based on past experience in leadership, musical knowledge, and conduct. A panel of three faculty members, which includes the advisor, will read the essays submitted, interview each candidate, and determine which candidates are most deserving of a captain position.

Section 4: Vacancies in office shall be filled by appointment by the advisor and officers.

Article V: Activities

Section 1: Regular Meetings

1. Regular meetings shall be held every Wednesday during lunch and afterschool.

Section 2: Performances

1. Auditions for any performance will be held at least one week prior to performance date.
2. There will be an after school rehearsal specifically for performers the week of the performance to ensure that the performance will run smoothly.

Section 3: Performers

1. In order for a member to perform, they must have attended at least 50% of the club meetings during lunch or after school since they joined.
2. If a member does not have their piece to a song ready by the deadline assigned to them, the captains and advisor, by consensus, have the right to remove the member from performing the song or can remove the song all together.

Article VI: Monetary

Section 1: Fundraising

1. With the advisors consent, officers will choose and plan for fundraisers throughout the year, and club members are recommended to help out.
2. All monetary donations shall be deposited directly into the club budget

Section 2: Purchasing

1. All purchasing decisions involving use of the club budget need a 75% consensus of club members.
2. Once the club has approved a purchasing decision, then approval must also be received by ASB and the Assistant Principal.

Article VII: Use of Media

To ensure that the privacy of all members and the advisor is protected and respected, members must abide the following:

1. Members shall not film other members during meetings without their consent
2. In order for club members to appear in videos posted on the club YouTube channel, GHSUnpluggedClub, they must have turned in a Video Release Form signed by their parent/guardian and approval must be received from GHS.

Article VIII: Advisor

The duties of the advisor are as follows:

1. Ensure officers fulfill their responsibilities and abide the officer contract
2. Be present at meetings and officer meetings
3. Attend all events that involve the club
4. Address disciplinary issues
5. Help all club members rise to their full potential.
6. Set up the ability for all club members to purchase a club T-shirt off of CustomInk.
7. Post performances on the club YouTube channel

Article IX: Discipline

Section 1: Member Related

- Any member in violation of the law set by the constitution or any action by a member that should have a negative impact on the club, shall face disciplinary action that includes, but is not limited to, a warning, suspension, or expulsion from the club at the discretion of the captains and the club advisor.

Section 2: Officer and Advisor Related

- Any officer in violation of the law set by the constitution or any action by an officer that should have a negative impact on the club, shall face disciplinary action that includes, but is not limited to, a warning, conditional probation, relinquishing of officer status, or expulsion from the club at the discretion of the other officers and the club advisor.

Article X: Club Emblem and Other Representative Media

Officers and members both must display the club's emblem and other representations in a positive light. Should infractions of this bylaw arise, the captains and advisor can take disciplinary action that includes, but is not limited to, suspension or expulsion from the club.

Article XI: Amendments to the Constitution

This constitution shall only be amended with a 75% consensus of the members.

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Article XII: The Club and the Constitution

This constitution shall be the ultimate law of the club, and all members, captains, and the advisor shall be subject to this constitution.